



C. L. "BUTCH" OTTER
Governor
MG GARY L. SAYLER
The Adjutant General
CPT JACKSON D. GRAY
Contracting Officer

State of Idaho

Military Division

Office of State Purchasing and Contracting

4040 West Guard Street
Boise, Idaho 83705-5044

Phone: (208) 422-6752
FAX: (208) 422-6789
Contracting Office

June 15, 2016

REQUEST FOR QUALIFICATIONS

TO: Interested Design Professional (A&E)

FROM: CPT Jackson Gray, P.E.
Contracting Officer
State of Idaho Military Division

SUBJECT: RFQ NO. NGBID-16-Q-0001
NGB PROJECT NO. 160176
Digital Air/Ground Integration Range (DAGIR) Design
Orchard Training Area (OTA), Kuna, Idaho

Submittals for furnishing design services for the project cited above will be received at the State of Idaho Military Division (IMD) Headquarters, 4040 W. Guard St, Building 600 (Room 211), Boise, Idaho 83705-5004 until **4:30 PM**, prevailing local time, on **Thursday, June 30, 2016**. Submittals may be hand-carried or mailed to:

Contracting Officer
4040 W. Guard St, Building 600
Boise, Idaho 83705-5004

Facsimile submittals shall not be accepted.

Questions that arise in regards to this Request for Qualifications should be addressed to:

CPT Jackson Gray, P.E., Contracting Officer
Office of State Purchasing and Contracting

4040 W. Guard St (Building 600)
Boise, Idaho 83705-5004
Phone: (208) 422-6752
FAX: (208) 422-6789
E-mail: jgray@imd.idaho.gov

The Construction Facilities Management Office (CFMO) Project Manager for this project is:

CPT Ramesh Kreizenbeck, MILCON Project Manager
CFMO
4715 Byrd St, Building 518
Gowen Field, Boise, Idaho 83705
Phone: (208) 272-4135
FAX: (208) 272-3736
E-mail: ramesh.j.kreizenbeck.mil@mail.mil

Modifications (addenda) to this RFQ, if any, will be posted on the Division of Public Works (DPW) website at dpw.idaho.gov/professional_services/. It is recommended that responders to the RFQ visit the website, or contact the Contracting Officer, to check for modifications prior to delivering a submittal. Responders must acknowledge receipt of all addenda, by number, within submittal documentation. Failure to do so may result in the submittal being declared non-responsive. No addenda will be issued less than four (4) calendar days before the closing date unless the closing date is extended.

An informational meeting will be held at **2:30 PM**, prevailing local time, on **Tuesday, June 23, 2016** at IMD Headquarters, 4040 W. Guard St, Building 600 (Room 211), Boise, Idaho 83705-5004 to provide project clarification and answer questions.

The IMD will administer the project according to the terms and conditions of the award and State laws and guidelines. The Interested Design Professional (A&E) will receive general instructions through the State. The Project Manager listed above will work with the Contracting Officer to manage the design.

PROJECT DESCRIPTION

A standard design Digital Air/Ground Integration Range, two lanes, range support structures; Range Control Tower, Range Ops & Storage, Battery Maintenance building, Latrines (Aerated), Bleacher Enclosure, Covered Mess, Range AAR Building, Ammo Loading Dock, Vehicle Instrumentation Dock of permanent construction. Additionally this range will contain a Bivouac Area, Unit Staging Area and associated target emplacements. This facility will be designed to meet all local, state, and federal building codes. Construction will include all utility services, information systems, fire detection and alarm systems, roads, walks, curbs, gutters, storm drainage, parking areas, and site improvements. Facilities will be designed to a minimum life of 50 years and energy efficiencies meeting, on average, American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) 189.1 standards through improved building envelope and integrated building systems performance. Access for individuals with

disabilities will be provided. Antiterrorism Measures are to be included in accordance with the DOD Minimum Antiterrorism.

PROJECT SCOPE

A two lane, standard design Digital Air/Ground Integration Range, including Range Control Tower, (2,400 SF), Range Ops and Storage (1,800 SF), Latrines (330 SF), Bleacher Enclosure (726 SF), Mess Shelter (800 SF), Range AAR Building (3,024 SF), Battery Maintenance Building (600 SF), Ammunition Loading Dock (282 SF), Vehicle Instrumentation Dock (800SF) and other components/features required for a complete and usable facility. Required to be LEED Silver.

PROJECT SCHEDULE

Date Design Start: July 2016

Percent Complete by January 2017: 60%

Percent Complete by June 2017: 90%

Date Design Complete: July 2017

Date Construction Contract Awarded: December 2017

Date Construction Complete: December 2019

REQUIRED SERVICES

The State is requesting proposals for complete design services including observation during construction. A total estimated construction budget cost of Twenty Million Two Hundred Twenty-Seven Thousand dollars (**\$20,227,000.00**) has been established. A relatively complete construction cost estimate will be required following the Design Development Phase and must be updated at each additional phase.

The Interested Design Professional (A&E) shall be licensed to practice Architecture/Engineering in the State of Idaho.

The Interested Design Professional (A&E) will be responsible for Schematic Design, Design Development, Construction Documents, Bidding Assistance, and Construction Observation.

The Interested Design Professional (A&E) shall make a minimum of one (1) presentation to the CFMO and shall keep in mind that during all phases, code compliance, energy efficiency, and building maintenance concerns should be incorporated into the design.

The Interested Design Professional (A&E) will be required to meet monthly with the Project Manager for the purpose of providing a verbal report regarding the previous month's progress. Such monthly meetings will show funds expended in the completion of the project and specific accomplishments related to the completion of the project.

The Interested Design Professional (A&E) shall produce the following major written products for review by the IMD.

1. A preliminary report to the IMD after Schematic services have been completed.
2. A Design Development Report and update to the IMD, prior to beginning Construction Documents, along with recommended project budget.
3. A final report at the conclusion of the Construction Document Phase to the IMD for any additional input and final acceptance.

PROPOSAL CONTENT

- A. **Basic Qualifications:** Provide basic data relative to firm's size, history, personnel, special expertise and general credits. Individual resumes, awards, associations, etc., may be included. The IMD reserves the right to investigate and confirm the proposer's financial responsibility. This will include financial statements, bank references and interviews with past consultants, employees, and creditors. Unfavorable responses to these investigations are grounds for rejection of proposal.
- B. **Specific Qualifications:** List the team and individuals expected to accomplish this work, including anticipated consultants. Describe who will perform the various tasks, the amount of their involvement and responsibilities, and give their qualifications. Provide a list of at least five (5) projects, with brief descriptions that show ability to complete projects of this scope.
- C. **Approach to Project:** Include a statement of your approach to this specific project including design philosophy, understanding of program, alternative concepts and methods for consideration. Limit to two (2) pages.
- D. **Past Performance:** Submit reference letters from prior clients or client representatives. Letters from projects listed in item B are preferable. In addition, past performance comments will be obtained from the IMD.
- E. **Examples of Work:** Renderings, photographs, preliminary drawings, working drawings and specifications may be submitted as examples of your work. For Architects, Engineers, etc. who have done work for the IMD in the past three years, a reference to the project or projects will be sufficient in lieu of examples.
- F. **Special Requirements:** Provide information regarding specific involvement with this project or a special expertise in this type of project. Examples are: design of original building or phase, preliminary studies or programming of this project, special training or experience in this type of building.
- G. **Format:** To assist evaluation it is desirable to format the proposal similar to the headings listed above. The proposals should be clear and to the point. Emphasis should be placed on specific qualifications of the people to actually perform the project and the approach to designing this specific project. Performance on past projects with the State

of Idaho and other clients is a highly important factor. Submit copies of the proposal and one each of other data, i.e. examples of work.

SUBMITTALS

Submittals for the project cited above must be delivered to the IMD in one of the following formats, hard copies (quantity: **5**) or electronic format, PDF only (quantity: **5 CDs**). For questions, contact the Contracting Officer.

EVALUATION

An evaluation committee consisting of persons from the IMD and an independent Architect/Engineer will rank the proposals, and at least three, but not more than five firms will be selected for personal interviews.

After interviewing the selected candidates, the evaluation committee will re-rank the proposals to determine the final point score.

AWARD

Based on the results of the proposals and review of previous projects awarded to each firm, the IMD will recommend a course of action to the CFMO at their next scheduled meeting. If recommended, a notice of intent to negotiate will be issued by the IMD in accordance with prescribed procedures.

PROPOSED DATES:

Informational Meeting	June 23, 2016
Receive Proposals	June 30, 2016
Oral Interviews	July 6, 2016
Negotiate Contract	July 8, 2016

SELECTION

The IMD will attempt to select a firm at the next scheduled meeting with the CFMO. Upon selection of a firm, the State will issue a letter of intent. However, final award is contingent upon the successful negotiation of a contract. The contents of the proposal may be used in a legal contract or agreement. Proposers should be aware that methods and procedures proposed could become contractual obligations.

The IMD reserves the right to reject any or all proposals received as a result of this request. The IMD may also negotiate separately with any source in any manner necessary to serve the best interests of the State of Idaho. Awards will be made on the basis of proposals resulting from this request and subsequent interviews.

END RFQ NO. NGBID-16-Q-0001